

Guideline

13 September 2024

The expectations for participants at the pre-construction meeting

Objective

Facilitate collaborative discussion between Ausgrid, ASP1, and ASP3 to achieve a shared understanding of the project's readiness to proceed to 'Ready for Construction' status.

Who attends?	How long should it take?		
<input checked="" type="checkbox"/> Ausgrid	Simple 0.5 hr i.e. LV augmentation Direct distributor Kiosk substation	Complex 1 hrs i.e. CBD chamber Sub-transmission alteration	Bespoke 2 + hrs i.e. Large generation Major sub-transmission alteration
<input checked="" type="checkbox"/> ASP1			
<input checked="" type="checkbox"/> ASP3			
<input type="checkbox"/> Customer (optional)			

Expectations

ASP/1

- Construction Program:** Presented and discussed.
- Documentation:** All required documents are available for review.
- Easements/Deeds:** Requirements discussed and confirmed.
- Switchboard Requirements:** Discussed and agreed upon.
- Third-Party Asset Transfers:** Requirements and responsibilities confirmed.
- Electrical Services:** Plans for any required ASP/2 works confirmed.
- Environmental Requirements SER/REF:** Responsibilities discussed & understood

ASP/3

- Design questions:** Answer any design questions or concerns before construction commences.

Ausgrid

- Outages:** Discuss expected number, staging, duration, customer impacts, and out of hours requirements.
- Electrical Isolation Area:** Defined and discussed.
- Interruption Impacts:** Residential/Commercial/Industrial areas addressed.
- Live Works:** Applicability confirmed.
- Document submission:** Outage request and portal submission processes discussed.
- Minimum lead Times:** Leadtime's for milestone inspections, outage requests and advanced trades

Ausgrid, ASP1 & ASP3

- Final certification:** Parties agree that the project is ready for construction.